



City Council Meeting Minutes April 7, 2025

Sammy Hartwick, Mayor	Present
Kelly Knowland	Present
Mark Hardin	Present
Ty Kelso	Present
Larry Johnson	Present
Richard Weaver	Present
Jason Bollinger	Present

Roll call indicated a quorum was present.

A motion to approve the minutes from the March meeting was made by Ty Kelso, seconded by Mark Hardin, and passed unanimously.

Chamber of Commerce Report

Chamber President Ashton Pruitt presented the monthly Chamber Report. In March, the Chamber held their sold out annual banquet, where they presented annual awards and unveiled the 2025 City Directory. They also held the Miss Greenbrier Pageant and a Coffee with the Councilman events. In April the Chamber will be holding a Lunch and Learn for Small Businesses on Data Security with BJ Burgess on April 17, and will host an Arbor Day Celebration on April 22. The Arbor Day activities include a day of service, where the Chamber is partnering with Greenbrier Schools to complete service projects around the city. The chamber is also preparing for the Junk and Drive on 65 event on May 9. Other upcoming events include the Community Fish Fry and Baggo Tournament on June 5, and a Community Partner Luncheon on June 19.

Donation to Chamber

Mayor Hartwick stated that for the last three years, the city has been applying for several 50/50 grants for Matthews Park. The city has had monies set aside to help fund those commitments in the event that they were accepted. The Mayor presented a proposal to commit \$250,000 from that fund to the outdoor amphitheater project in Matthews park, which the Chamber has been fundraising for over the last year.

A motion to approve the proposal was made by Mark Hardin, seconded by Jason Bollinger, and passed unanimously.

Centennial Subdivision – Maintenance Bond & Right of Way Dedication

Mr. Tim Tyler presented the final plat for Centennial Subdivision behind Hunter Heights. The final plat was approved at the March Planning Commission meeting. He was requesting an approval of the maintenance bond and an approval of the right of way dedication along the subdivision. A motion to accept the one year maintenance bond was made by Mark Hardin, seconded by Richard Weaver, and passed unanimously. A motion to accept the right of way dedication to the city was made by Jason Bollinger, seconded by Mark Hardin, and passed unanimously.

Ordinance #2025-03 – Annexation of Tractor Supply

City Attorney Dustin Chapman presented the ordinance to annex almost 40 acres of land on the north side of the city. The land will be used for a Tractor Supply, and will be zoned C-2. There are future plans for other development on the property, including a subdivision on the back side of the property. The annexation was approved by the County Quorum Court on April 2. A motion to suspend the rules and read the ordinance by title only was made by Ty Kelso, seconded by Mark Hardin, and passed unanimously. After the ordinance was read by the title only Larry Johnson made a motion to approve Ordinance #2025-03. Mark Hardin seconded the motion and all voted in favor. A motion to approve the emergency clause was made by Mark Hardin, seconded by Kelly Knowland, and passed unanimously.

Ordinance #2025-02 – Dog Ordinance – Collection & Impoundment – 2nd & 3rd Reading

The ordinance was presented at the March council meeting, and is regarding the collection policy and fee structure for how dogs are collected by the county animal shelter. Councilman Jason Bollinger presented three amendments to the ordinance. The amendments are: 1. Under Section 2 (Enforcement), the following sentence was added: “Knowingly filing a false report is a criminal offense under Arkansas law and may be prosecuted under A.C.A. § 5-54-122.” 2. In Section 4 (Reclaiming Animals), details regarding changes to the fee structure upon animals impounded a second or third time. The fee structure will be based on if the animal is spayed or neutered. 3. The word “scratched” was removed from Section 7 (Dog Bites), subsection A.

A motion to approve all three proposed amendments was made by Jason Bollinger, seconded by Ty Kelso, and passed unanimously. A motion to suspend the rules and waive the final two readings was made by Mark Hardin and was seconded by Ty Kelso. All voted in favor. After the ordinance was read by title only, Richard Weaver made a motion to approve Ordinance #2025-02 as amended. Ty Kelso seconded and all voted in favor. A motion to approve the emergency clause was made by Mark Hardin, seconded by Jason Bollinger, and passed unanimously.

Resolution #2025-01 – Contract for Animal Shelter

In order to implement the ordinance, the City must enter into a contract with the County Animal Shelter. Councilman Jason Bollinger presented a memorandum of understanding between the city and the county shelter. The memorandum is not a final contract, but outlines the details that will be in a future contract.... A motion to approve Resolution #2025-01 as an acceptance of the memorandum of understanding was made by Jason Bollinger, seconded by Ty Kelso, and all voted in favor.

Councilman Jason Bollinger made a motion to authorize Mayor Hartwick to negotiate and execute a short-term contract with the County Animal Shelter, not to exceed thirty days, that is similar in terms to the memorandum of understanding. The motion is made with the understanding that the contract will be presented to the Council at the next meeting for further review. Mark Hardin seconded the motion and all voted in favor.

Property at 122 S. Broadview

Chairman of the Planning Commission, Hunter Thrasher, presented an issue on behalf of the Planning Commission to the City Council regarding the property at 122 S. Broadview, owned by Mr. Bill Buice.

In June 2024, Mr. Buice began to perform changes to the site of his commercially zoned property at 122 S. Broadview. The changes included the construction of a fence around the perimeter of the property that blocked cross access to the north and south, and blocked a clear exit pathway from the building on the commercial property to the south. Upon discovery of the changes to the site, Code Enforcement Officer Josh Woods posted a stop-work order, and requested Mr. Buice submit a site plan to the Planning Commission to approval before continuing construction. Mr. Buice presented an invoice for the fence to the Planning Commission at the July 2024 meeting with no other documentation or site plan. He cited “safety reasons” for the construction of the fence and stated that no business was being conducted on the property. The Planning Commission tabled the issue, and requested that Mr. Buice come back with an actual site plan for approval before construction could continue. Many concerns were addressed by the Planning Commission including the blocking of cross access and the proximity of the fence to the existing building to the south, which blocks clear exit routes.

Mr. Buice never returned to the Planning Commission for approval. He continued construction of the fence in violation of the stop-work order, moved a portable building onto the property, erected pole lighting, and now seems to be operating a business from the property. The Planning Commission requested that the issue be presented to the City Council for further action.

City Attorney Dustin Chapman suggested that a certified letter be sent to Mr. Buice this week seeking either the removal of the fence and non-approved structures or the submission of a site plan with variance requests to be addressed at the next City

Council meeting on May 5th. If the request is not complied with, then the city can issue further action. A motion to approve the notification letter was made by Jason Bollinger, seconded by Mark Hardin, and passed unanimously.

Resolution #2025-02 – TAP Grant through ARDOT

Mayor Hartwick presented a resolution to apply for a TAP grant through the ARDOT “Safe Routes to Schools” initiative. The grant would be to fund only the engineering costs of sidewalks through the subdivision to the south of East Side Elementary. The resolution is only to apply for the grant. A motion to approve Resolution #2025-02 was made by Larry Johnson, seconded by Kelly Knowland, and all voted in favor.

At the conclusion of the scheduled business, Councilman Larry Johnson voiced a concern about the bridge neighboring the west side of the Softball Complex. Mr. Johnson stated that the collapsed bridge should be cleaned up. The crushed culverts are holding water. The bridge is on the private property of Mr. Bill Tyler, and it is not owned by the City. The bridge was previously used by the city to access the backside of the Softball Complex, and the city did assist in the construction of the bridge, providing the concrete that was used. During the discussion, concerns from the councilmen included water flow and flooding issues. Councilman Ty Kelso stated that the city had entered into a “gentleman’s agreement” with Mr. Tyler over two decades ago to maintain the bridge on his property.

Mr. Tim Tyler, the son of the property owner, was present to speak on his behalf. Mr. Tyler stated that the bridge is a safety hazard and is requesting that the city either remove or improve the bridge on his father’s property. He stated that the bridge could be used to access a future roadway that could tie into Cedar Street, although there are no current planned developments for said roadway. He said he and his father are prepared to donate the right-of-way for the street.

Councilmen inquired about the status of the bridge, the use of the bridge for future development, and the importance of maintaining documented agreements. After discussion, a motion was made by Jason Bollinger to remove the bridge. The motion was seconded by Mark Hardin and all voted in favor.

A motion to adjourn was made by Jason Bollinger, seconded by Richard Weaver, and all voted in favor.

Sammy Hartwick, Mayor

Hunter Thrasher, City Clerk/Treasurer